



AGENDA

REGULAR CITY COUNCIL MEETING
Tuesday, March 14th
CITY COUNCIL CHAMBERS – JUDICIAL CENTER
202 KELLEY STREET
6:00 PM

<https://www.facebook.com/CityofLakeCitySC>

CALL MEETING TO ORDER

***Due to the COVID-19 Pandemic, the public is encouraged to wear face masks and social-distancing measures have been put in place, seating is limited. Reminder: before the meeting begins, we ask that you silence your cell phones.**

I Pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my City of Lake City, South Carolina.

I. INVOCATION AND PLEDGE OF ALLEGIANCE

II. POLLING OF CITY COUNCIL MEMBERS

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF MINUTES

- Approval of the Minutes from the Regular Mayor and Council meeting on February 14th, 2023.

V. PRESENTATIONS

VI. PUBLIC COMMENT PERIOD

Notes on Comment Period: Comments are limited to **two minutes** per person and no personal or verbal attacks will be entertained. Mayor and Council is interested in hearing your concerns, but speakers should not expect Mayor or Council action or deliberation on subject matters brought up during the Public Comment Period. Topics requiring further investigation will be referred to the City Administration and may be scheduled for a future agenda. **Please make sure to sign-in and leave your name and address for the record with the City Clerk to Council.**

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VII. LEGISLATIVE

A. ORDINANCES

Ordinance 2023.001 – Second Reading

An Ordinance for the City of Lake City, South Carolina annexing a parcel of land known as Florence County, South Carolina TMS Number 00196-31-139 belonging to the Willoughby Properties with a calculated acreage of 0.67 acres and is located at 701 N US 52 Highway, Lake City. SC hereby changing the corporate limits of the City of Lake City by annexation and all other matters thereto.

This is the Willoughby Property located on 701 and US 52 Highway.

Ordinance 2023.003 – First Reading

An Ordinance expanded by annexing Florence County TMS 00196-31-183, said parcel being contiguous to the current corporate boundaries of the City owned by Peter Patel who has duly petitioned for annexation and all other matters related thereto.

Property is for Dunkin and Baskin Robins Business

B. RESOLUTIONS

Resolution 2023.007 – Final Reading

A Resolution for the City of Lake City, South Carolina for approval authorizing that Building Zoning Appeal meetings will be held on the 4th Wednesday of each month starting 1 July 2023. This allows for the Code Enforcement Officer and City Clerk ample time to advertise accordingly in newspapers and to post properties in accordance with law and other matters thereto.

Resolution 2023.008 – Final Reading

A Resolution for the City of Lake City, South Carolina for approval authorizing Planning Commission meetings will be held on the 3rd Wednesday of each month starting 1 July 2023. This allows for the Code Enforcement Officer and City Clerk ample time to advertise accordingly in newspapers and to post properties in accordance with law and other matters thereto.

Resolution 2023.009 – Final Reading

A Resolution for an eight-week, paid summer internship program for students to assist in a variety of operational and mission-oriented projects. Students receive on- the-job training in the technical aspects of the organization's work. This allows them to be knowledgeable and participate in such things as voting and government and all other matters thereto.

Resolution 2023.010 – Final Reading

A Resolution for the City of Lake City for approval a new IT provider. IT services are the day-to-day operations of the City’s Information Technology as well as planned backups, storage and troubleshooting. City of Lake City did an analysis with other companies in the area and welcomed their 5-year plan. Based on price, performance and geographic proximity, the City recommends accepting SolveIT Technology 5-year plan (this encompasses the City’s IT hardware, software, cameras, etc.) and all other matters thereof.

Resolution 2023.011 – Final Reading

A Resolution for the City of Lake City approval to purchase a new Model 600 Regenerative Air Sweeper with payments to be made as five (5) annual payments at approximately \$66,671 at 6.34% for 60 months. Payments will start one month after equipment has been received, titled, and registered and all other matters thereof.

VIII. CITY ADMINISTRATIVE REPORTS

1. **Monthly Financial Report – City Administrator William Hall**
2. **Approval of Monthly Bills – City Administrator William Hall**

March 2022 Bill List

IX. EXECUTIVE SESSION

Pursuant to the South Carolina Freedom of Information Act Section 30-4-70 (a)(1) for the discussion of a personnel employment, compensation or appointments and the receipt of legal advice relating to pending, threatened, or potential claims and matters covered by the attorney-client privilege as well as the settlement of legal claims and other matters related thereto.

X. ACTION AS NEEDED WITH RESPECT TO MATTERS DISCUSSED IN EXECUTIVE SESSION


XI. LEGISLATIVE

COUNCILMEMBER’S REPORTS/COMMENTS

MAYOR’S REPORT


ADJOURNMENT

Ordinance 2023.001

	<p>REQUEST FOR COUNCIL ACTION City of Lake City, South Carolina</p> <p>To: Mayor and Members of City Council From: William Hall, City Administrator</p>	<p>Date</p> <p>January 4th, 2023</p>
<p> <input type="checkbox"/> Ordinance/First Reading <input checked="" type="checkbox"/> Ordinance/Second Reading <input type="checkbox"/> Resolution/First & Final Reading </p>		
<p>Agenda Date Requested: March 14th, 2023</p>		
<p>Ordinance/Resolution Caption: ORD#2023.001</p>		
<p>An Ordinance for the City of Lake City, South Carolina annexing a parcel of land known as Florence County, South Carolina TMS Number 00196-31-139 hereby changing the corporate limits of the City of Lake City by Annexation.</p>		
<p>Summary Background:</p> <p>An Ordinance known for the property designated on the Florence County Tax Map as 00196-31-139, belonging to Willoughby Properties Inc. P.O. Box 3961 Pawleys Island SC 29585, with a calculated acreage of 0.67 acres and is located at 701 US 52 Highway Lake City South Carolina 29560 and all other matters thereto.</p>		
<p>Impact If Denied:</p> <p>City of Lake City will not receive increased revenue through potential future commercial developments.</p>		
<p>Impact If Approved:</p> <p>City of Lake City would generate revenues through potential future commercial developments.</p>		
<p>Financial Impact:</p> <p>N/A</p>		

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Ordinance 2023.003

	REQUEST FOR COUNCIL ACTION City of Lake City, South Carolina To: Mayor and Members of City Council From: William Hall, City Administrator	Date February 21, 2023
<input checked="" type="checkbox"/> Ordinance/First Reading <input type="checkbox"/> Ordinance/Second Reading <input type="checkbox"/> Resolution/First & Final Reading		
Agenda Date Requested: March 14th, 2023.		
Ordinance/Resolution Caption: ORD#2023.003		
<p>An Ordinance expanded by annexing Florence County TMS 00196-31-183, said parcel being contiguous to the current corporate boundaries of the City owned by Peter Patel who has duly petitioned for annexation and all other matters related thereof.</p>		
Summary Background:		
<p>The owner of Florence County TMS No. 00196-31-183 owned by Peter Patel filed a Petition seeking annexation with the City of Lake City ("City").</p>		
Impact If Denied:		
<p>City of Lake City will not receive increased revenue through waters/sewer and property taxes.</p>		
Impact If Approved:		
<p>City of Lake City would generate revenues through water/sewer and taxes.</p>		
Financial Impact:		
<p>N/A</p>		

Resolution No. 2023.007



REQUEST FOR COUNCIL ACTION City of Lake City, South Carolina

To: Mayor and Members of City Council
From: William A. Hall, City Administrator

Date
February 22nd, 2023

Ordinance/First Reading Ordinance/Second Reading Resolution/First & Final Reading

Agenda Date Requested: March 14th, 2023.

Resolution Caption: RES#2023.007

A Resolution for the City of Lake City, South Carolina for approval authorizing that Building Zoning Appeal meetings will be held on the 4th Wednesday of each month starting 1 July 2023. This allows for the Code Enforcement Officer and City Clerk ample time to advertise accordingly in newspapers and to post properties in accordance with law which states "Public notice of all meetings of the board of appeals shall be provided by publication in a newspaper of general circulation in the municipality or county. In cases involving variances or special exceptions conspicuous notice shall be posted on or adjacent to the property affected, with at least one such notice being visible from each public thoroughfare that abuts the property."

Impact If Denied:

N/A

Impact If Approved:

N/A

Financial Impact:

Advertising Costs

Resolution No. 2023.008



REQUEST FOR COUNCIL ACTION

City of Lake City, South Carolina

To: Mayor and Members of City Council
From: William A. Hall, City Administrator

Date

February 22nd, 2023

Ordinance/First Reading Ordinance/Second Reading Resolution/First & Final Reading

Agenda Date Requested: March 14th, 2023.

Resolution Caption: RES#2023.008

A Resolution for the City of Lake City, South Carolina for approval authorizing Planning Commission meetings will be held on the 3rd Wednesday of each month starting 1 July 2023. This allows for the Code Enforcement Officer and City Clerk ample time to advertise accordingly in newspapers and to post properties in accordance with law which states "Public notice of all meetings of the board of appeals shall be provided by publication in a newspaper of general circulation in the municipality or county. In cases involving variances or special exceptions conspicuous notice shall be posted on or adjacent to the property affected, with at least one such notice being visible from each public thoroughfare that abuts the property."

Impact If Denied:

N/A

Impact If Approved:

N/A

Financial Impact:

Advertising Costs

Resolution No. 2023.009



REQUEST FOR COUNCIL ACTION
City of Lake City, South Carolina

To: Mayor and Members of City Council
From: William A. Hall, City Administrator

Date

March 2, 2023

Ordinance/First Reading Ordinance/Second Reading Resolution/First & Final Reading

Agenda Date Requested: March 14th, 2023

Ordinance/Resolution Caption: RES#2023.009

A Resolution seeking authority to a Summer Internship Program for the Wastewater Treatment Plant for the summer for 2023.

Summary Background:

A Resolution for an eight-week, paid summer internship program for students to assist in a variety of operational and mission-oriented projects. Students receive on- the-job training in the technical aspects of the organization's work. This allows them to be knowledgeable and participate in such things as voting and government.

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Impact If Denied:

City would not be aiding in the younger generations importance of gainful employment.

Impact If Approved:

City would be creating a partnership with the younger generation of new potential leaders.

Financial Impact:

Cost for the City is approximately \$6,400

Resolution No. 2023.010



REQUEST FOR COUNCIL ACTION
City of Lake City, South Carolina

To: Mayor and Members of City Council
From: William A. Hall, City Administrator

Date

March 8th, 2023

Ordinance/First Reading Ordinance/Second Reading Resolution/First & Final Reading

Agenda Date Requested: March 14th, 2023

Ordinance/Resolution Caption: RES#2023.010

A Resolution seeking the approval to appoint SolveIT Technology the City of Lake City IT provider for all Internet services (Hardware, Software, IT Services, Cameras, etc.)

Summary Background:

Resolution establishing approval for the acceptance of SolveIT Technology for IT services contract for five (5) years and other matters related thereto.

Impact If Denied:

City would incur higher costs for services from current IT provider based on their 5-year plan.

Impact If Approved:

Cost financial savings of approximately \$100,000-\$150,000 over the 5-year plan.

Financial Impact:

None – there will be a financial savings of over \$100,000- \$150,000 based off the 5-year plan.

Resolution No. 2023.011



REQUEST FOR COUNCIL ACTION
City of Lake City, South Carolina

To: Mayor and Members of City Council
From: William A. Hall, City Administrator

Date

March 8th, 2023

Ordinance/First Reading Ordinance/Second Reading Resolution/First & Final Reading

Agenda Date Requested: March 14th, 2023

Ordinance/Resolution Caption: RES#2023.011

A Resolution seeking approval to purchase Street Sweeper Model 600 Regenerative Air Sweeper and other matters related thereto.

Summary Background:

The City of Lake City is seeking approval to purchase a new Model 600 Regenerative Air Sweeper with payments to be made as five (5) annual payments at approximately \$66,671 at 6.34% for 60 months. Payments will start one month after equipment has been received, titled, and registered.

Impact If Denied:

City streets would not be swept and cleaned. City Street sweeper currently unrepairable.

Impact If Approved:

5 annual payments at approximately \$66,671 at 6.34% for 60 months.

Financial Impact:

City's financial impact is \$approximately \$333,355.00.

BILLS TO BE APPROVED

3/6/2023 10:47 AM

March 14th, 2023

1. FUELMAN		\$11,289.91
Solid Waste	Billing Periods	\$2,531.92
Administration	1/9/2023-1/22/2023	\$7.37
Tree City Program		\$0.00
Police	Volume/Discount Rebate added for this invoice of	\$4,440.83
Mayor/Council	\$264.23	\$61.43
Fire	Credit amount was split between each department	\$535.28
Code Enforcement		\$21.65
Public Works		\$1,455.31
Recreation		\$140.60
Senior Center		\$0.00
Water Adm		\$48.50
Sewer Adm		\$83.77
Water LMR		\$684.99
Sewer LMR		\$1,038.49
W/W		\$239.77
I & I		\$0.00
		10-432-0018
		10-410-0018
		10-490-0124
		10-430-0018
		10-455-0018
		10-445-0018
		10-450-0018
		10-455-0018
		10-470-0018
		10-475-0018
		20-410-0018
		21-410-0018
		20-480-0018
		21-480-0018
		21-485-0018
		21-495-0018
2. FUELMAN		\$9,396.15
Solid Waste	Billing Periods	\$2,748.51
Administration	12/26/2022-1/8/2023	\$0.00
Tree City Program		\$0.00
Police		\$3,502.45
Mayor/Council		\$0.00
Fire		\$558.25
Code Enforcement		\$0.00
Public Works		\$641.58
Recreation		\$124.74
Senior Center		\$0.00
Water Adm		\$81.88
Sewer Adm		\$122.83
Water LMR		\$527.33
Sewer LMR		\$791.00
W/W		\$297.58
I & I		\$0.00
		10-432-0018
		10-410-0018
		10-490-0124
		10-430-0018
		10-455-0018
		10-445-0018
		10-450-0018
		10-455-0018
		10-470-0018
		10-475-0018
		20-410-0018
		21-410-0018
		20-480-0018
		21-480-0018
		21-485-0018
		21-495-0018
3. Clearwater Sales Inc.		\$5,227.20
Lift Station Repairs		\$5,227.20
		21-485-0104
4. HERITAGE DIGITAL INC		\$11,834.18
IT Maintenance Contract		\$7,239.73
Computer Expense		\$1,670.71
IT Maintenance Contract		\$1,253.03
IT Maintenance Contract		\$1,670.71
		10-490-0123
		10-475-0020
		20-490-0123
		21-490-0123

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Lake City, South Carolina

Fiscal Year 2023 Financial Report
 Period Ending February 28, 2023

The following is a summary of the City's **operating** financial results for the major funds as of March 07, 2023. Fiscal year activity has been included as of March 07, 2023.

GENERAL FUND

Category	Current Budget	YTD Actual	% Budget to Actual	Prior Yr Actual
Revenue	9,042,516	6,811,094	75.32%	5,197,334
Use of Fund Balance	-	-		-
Expenditures*	9,042,516	6,715,529	74.27%	5,367,590
Revenue Over (Under) Expenditures	-	95,565		(170,256)

WATER FUND

Category	Current Budget	YTD Actual	% Budget to Actual	Prior Yr Actual
Revenue	1,773,294	1,181,803	66.64%	1,102,068
Use of Fund Balance	-	-		-
Expenses	1,773,294	1,096,850	61.85%	1,040,766
Revenue Over (Under) Expenses		84,953		61,302

SEWER FUND

Category	Current Budget	YTD Actual	% Budget to Actual	Prior Yr Actual
Revenue	3,074,011	2,665,362	86.71%	2,076,769
Use of Fund Balance	-	-		-
Expenses**	3,074,011	2,361,050	76.81%	2,143,833
Revenue Over (Under) Expenses	-	304,312		(67,064)

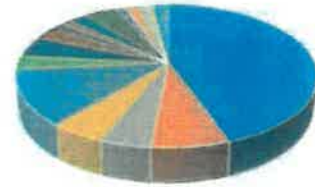
STORMWATER

Category	Current Budget	YTD Actual	% Budget to Actual	Prior Yr Actual
Revenue		174,036		
Use of Fund Balance	-	-		-
Expenditures*		58,190		
Revenue Over (Under) Expenditures	-	115,846		

February 2023 Statistics

Total Calls for Service	828
Traffic Stops	315
Alarm - Burglar	51
Domestic Calls	32
Follow Up	34
Property Check	90
Suspicious Person	20
Accidents	34
Disorderly	18
Suspicious Vehicle	14
Vandalism	8
Harassment/Threatning	17
Warrant Service	29
Assault	8
Larceny	13
Shooting	8
Break ins	3
trespassing	17

Total Calls for Service



- Traffic Stops
- Alarm - Burglar
- Domestic Calls
- Follow Up
- Property Check
- Suspicious Person
- Accidents
- Disorderly
- Suspicious Vehicle
- Vandalism
- Harassment/Threatning
- Warrant Service
- Assault
- Larceny
- Shooting
- Break ins

Total Citations Issued	109
Vehicle License Violation	26
Simple Poss. Of Marijuana	5
Speeding	2
Operating Uninsured	8
DL Violation	12
DUS	20

Total Citations Issued



- Vehicle License Violation
- Simple Poss. Of Marijuana
- Operating Uninsured
- DL Violation
- DUS

Total Incident Report Count	172
Incidents W/ Arrests	28

Warrants Issued	26
Warrants Served	16

Race/Sex Breakdown	UTI	Arrests	Warrants
BM	60	19	19
BF	30	6	5
WM	17	3	2
WF	6	1	0
HM	6	0	0
HF	0	0	0
Other	0	0	0

**PUBLIC NOTICE
CITY OF LAKE CITY
SPECIAL ELECTION
APRIL 4, 2023**

The Florence County Voter Registration and Election Board announce the Special Election for the City of Lake City to be held Tuesday, April 4, 2023.

The following offices shall be included in this election:

City Council- One seat to fill unexpired term

The polling location for the Early Voting is as follows:

Early voting will begin March 20, 2023 thru March 31, 2023.
Polls open at 8:30 a.m. and close at 6:00 p.m. daily.

Lake City Library
221 E. Main St.
Lake City, SC 29560

The precinct and polling location for the election is as follows:

Lake City 3
319 Carlisle St
Lake City, SC 29560

All registered voters residing within the City of Lake City are eligible to participate in this election. Any persons that will be at least 18 years old on or before April 4, 2023 that are not registered to vote in Florence County, must register to vote by March 4, 2023.

To get a voter registration application you may visit scvotes.org, Florence County Elections website, or visit the Voter Registration Office: 219 Third Loop Road, Florence, phone, 843-665-3094. Absentee ballots may be requested by calling 843-665-3094.

This is a non-partisan election, and no party affiliation will be placed on the ballot.

The polls shall open at 7:00 a.m. on Election Day and close at 7:00 p.m.

At 10:00 a.m. on Election Day, the poll managers will begin processing absentee ballot return envelopes. This process will be held at the Florence County Elections Central Office, 219 Third Loop Road, Florence, S.C. Election Night vote counts will be conducted at the same location.

The Florence County Voters Registration and Election Board will hold a hearing to determine the validity of provisional ballots in this election On Thursday April 6, 2023, at 10:00 a.m. This process will be held at the Florence County Elections Central Office, 219 Third Loop Road, Florence, S.C.